

Goal Setting

The purpose of this document is to promote reflection, and to develop a common understanding of our roles and goals for the project. Please fill this form out independently. At different intervals through this process we'll revisit this document and use it to 'check in'.

name _____

date _____

project _____

1 What is your understanding of the project?

2 What do you see as the potential impact of the project?

3 What are your goals?

4 How would you like to contribute to this project?

5 What would you like to learn during this process?

6

What skills would you like to develop/extend through collaboration in this project? (e.g., communication skills, analytical skills)

7

What roles within the project would you like to be involved with? (e.g., communicating results)

8

What is your preferred method of communication? (e.g., text, phone, zoom)

How often would you like to receive updates? (e.g., monthly, quarterly etc.)

9

How will you know you've reached your goals?

10

What are your expectations about: The timeline of involvement in this project? (e.g. 6 months, 1 year, etc.)

What are your expectations about the frequency of your participation? (e.g., monthly, bi-monthly etc.)

11

What are your expectations about: The timeline for when the results of the research 'take action'/be implemented? (e.g., within a few months, within a year or two etc.)