

# Team Discussion Facilitation Guide



CanChild

McMaster  
University



kids  
brain health  
network

date

project

We suggest that a team discussion be held following each team members' completion of the 'check in' document. This guide can be used to support the project lead to generate discussion across the team.

1 Project updates: Where are we in the project right now?

2 How is everyone feeling about where we are right now?

3 Are we meeting people's personal goals for the project?

4 What are aspects of the process that are going well?

5 Does anyone have any recommendations for opportunities for growth?

**6** Did we capture - all of the ideas/suggestions for what we could be doing differently?

**7** Is there anything we could be doing to support one another better?

## NOTES